



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – June 1, 2022

1. Call to Order: June 1, 2022 at 7:02pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB); Water System Operator: Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Guest(s):** -

2. Review and Approve Minutes: Meeting minutes from May 4, 2022 were approved as distributed.

3. Reports:

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$1,134,833.01 received. Income includes water payments (\$22.30), maintenance fee receipts from the town of Westminster (\$10,500), bridge fund receipts from the town of Westminster (\$24,000), State House Note payment from Newburyport Bank (\$1,100,000) and interest (\$310.71).
- **Expenditures** - \$9,102.10 paid out. Expenses include McCarty Engineering invoice (\$5,762.45), road maintenance (\$84.78), park utilities (\$41.69), salaries (\$83.33), mileage reimbursement (\$26.67), water testing (\$24), bank fee to receive wired funds (\$15), water from Westminster (\$3,064.18).
- **Billing** – Water payments have been received by all residents! Thank you.
- **Other** – DK is looking into the District becoming tax exempt.

B. Water System Operator's Report:

- **Maintenance of Line and Meters** – no maintenance needed at this time.
- LPWD will look into getting proper flushing equipment, hoses/lines. If the Town cannot assist us with the equipment, then Mike Carpenter will assist with providing equipment.
- It is anticipated that all of the hydrants throughout Leino Park will be flushed in July.
- Sean Wiita and Mike Carpenter have volunteered to look into the requirements and coursework needed to become a backup Water System Operator for the district.
 - BB gave training information
- **DEP / Quality** – DC will be taking samples for DEP on Tuesday, June 7.

C. Maintenance Report:

- **Bridge** – Closed for construction until Fall 2022.
- **Roads** – Road patching completed on N. Shore Rd.
- Speed bumps have been installed on all roads.
- Several cut outs have been created along Honeybee Lane to assist with pulling over for oncoming traffic.
- Pine Street has been graded.

D. Bridge Report:

- **Replacement Project updates** –
 - The bridge has been closed for construction since April 25, 2022. BTT Marine

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Board of Commissioners' Meeting – June 1, 2022

Construction Company is responsible for the removal and rebuild of a 210foot-long, 16 foot-wide, timber bridge.

- The first monthly onsite construction meeting was held on Wednesday, May 25th including McCarty Engineering, BTT Marine Construction, TEC Engineering, the Agency loan specialist, State engineer, and board members AR & DK.
 - As of the May meeting date the project timeline was on schedule, if not a few days ahead.
 - Approximately half of the original structure has been removed. Old piles were approximately 18-20ft in length. New piles are 40-60ft in length.
 - Estimated substantial completion date: Oct 17, 2022.
 - Please note, under the bridge may need to be closed to boat traffic during construction. Please do not cross the buoys.
- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA.
 - Newburyport Bank, awarded as the successful bidder has deposited \$1.1 million into the account with RollStone Bank.
 - EW reached out to legislation for assistance with the bridge replacement costs.
 - Discussion about grant programs and opportunities that may be available: traffic safety grants and chapter 90 grants.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- There is a concern about dogs being off leash, chasing after neighbors or going after other dogs. Please be mindful of others who may be passing by your house or walking their dog, if you have yours off leash on your property.

5. Old Business:

- The Annual Leino Park Water District Meeting is set for: Saturday, June 4 at 10am - to be held at 46 Old Oak Ave.
- Maintain a max speed of 10mph when traveling throughout the Park.
- A financial request letter, which will be sent to the homeowners on Honeybee Lane and Parkwood Lane, continues in draft. The letter will include bridge replacement updates and a request to contribute financially towards the annual repayments. This letter will be discussed at the LPWD annual meeting in June.
- The bridge, and water surrounding, is an active construction site. Do not enter the construction area or attempt to go under/over the buoys.
- DK has been in communication with Wyman Lake Association regarding the bridge closure, water access, and their financial assistance/contribution and to the bridge replacement. Further discussion is planned for July.

Leino Park Water District (LPWD)
Board of Commissioners' Meeting – June 1, 2022

6. Adjournment: at 8:30pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: July 6, 2022, 7:00 pm at Derek Knerr's house: 11 Old Oak Ave.
All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org