



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – August 3, 2022**

**1. Call to Order:** August 3, 2022 at 7:06pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB); Water System Operator: Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Guest(s):** MA District Director Elizabeth (Lizzy) Kazinskas, Senator Anne Gobi, Mike Carpenter Sr. & Jr.

**2. Review and Approve Minutes:** Meeting minutes from July 6, 2022 were approved as distributed.

**3. Reports:**

**A. Treasurer Report (Finance/Budget):**

- **Receipts** – \$6205.25 received. Income includes water income (\$6205.25) and interest (\$321.20).
- **Expenditures** - \$110,931.69 paid out. Expenses include BTT construction (\$109,440), MA Rural Water association dues (\$300), park utilities (\$36.89), office supplies (\$30.80), salaries (\$1073.33), mileage reimbursement (\$26.67), and water testing (\$24).
- **Billing** – Quarterly water payments were due July 31. Payment has been received by all except 8 households.
- **Other** – DK is looking into the District becoming tax exempt.

**B. Water System Operator's Report:**

- **Maintenance of Line and Meters** – no maintenance needed at this time.
- There were some problems with the recent hydrant flushing on North Shore Rd. due to someone turning off the hose connection at the hydrant. As a result, it is likely there will be an inaccurate reading.
- Mike Carpenter will assist with providing proper flushing equipment for the October hydrant flushing.
- 4 hydrants throughout Leino Park will be flushed in October; once an exact date is set, residents will be notified in advance.
- **DEP / Quality** – DC will be taking samples for DEP on Tuesday, August 3.

**C. Maintenance Report:**

- **Bridge** – Closed for construction until Fall 2022.
- **Roads** – A 'thank you' to whomever is grading and maintaining Honey Bee Lane.

**D. Bridge Report:**

- **Replacement Project updates** –
- The bridge has been closed for construction since April 25, 2022. BTT Marine Construction Company is responsible for the removal and rebuild of a 210foot-long, 16 foot-wide, timber bridge.
- The third monthly onsite construction meeting was held on Wednesday, July 27<sup>th</sup> including McCarty Engineering, BTT Marine Construction, Agency representatives, and board members

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AR & DK.

- A review of the project status and timelines. The Agency is impressed and pleased with the progress of the project, as is LPWD.
- Estimated substantial completion date: Oct 17, 2022, if not sooner.
- Please note, under the bridge may need to be closed to boat traffic during construction. Please do not cross the buoys.
- On July 8<sup>th</sup> the Agency requested an onsite bridge meeting with State Director Scott Soares and Under Secretary [Xochitl \(Soch\) Torres Small](#). DK and AR attended, in addition to the BTT crew, and provided project background and overview. Questions were answered regarding the need for this bridge replacement, the Town's lack of assistance, and how the USDA assisted with the financing. Opportunities were given to discuss the struggles and challenges faced with this project as well, specifically relating to the Agency process and delays. Outcome was positive and provided great exposure to Leino Park, the work of our volunteers, and our bridge replacement project.
- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA.
- DK is in discussion with Agency loan specialists to adjust the District's annual repayment schedule, to take into account any households who pay off their loan.
- AR represented LPWD at the Annual Wyman Lake Association meeting, held on July 12<sup>th</sup>, and provided a bridge replacement update to all in attendance. After the update, several questions were asked and answered regarding the finished size (height), the project timeline, the payment schedule and payback arrangements of Leino Park residents. AR requested the Wyman Lake Association provide financial assistance towards the bridge replacement debt. After discussion and a vote, it was approved that Wyman Lake Association will provide Leino Park with a one-time payment of \$21,150.35.

**E. Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org)
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org)

**4. New Business:**

- It is noted the house on Pine Street is still pending construction. The property is believed to be owned by Benjamin Builders.
- It is understood the home on Old Oak Ave with fire damage is pending zoning/permit/septic issues. AR requested someone contact the Town or owners to board up the windows and/or maintain the landscape around the property.
- AR contacted Town Administrator and DPW regarding the poor visibility at Honey Bee Lane and Worcester Rd, specifically if you attempt a left turn. DPW commented that there is no locations to mount mirrors that will benefit a driver exiting Honeybee Lane. The concern is reaction time and posted speeds for a driver to identify a vehicle coming from the south, then look north and then again to the south. The suggestion is for drivers exiting Honeybee Lane to take a right turn only (to the north) for the time the bridge is under construction.

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**5. Old Business:**

- Maintain a max speed of 10mph when traveling throughout the Park.
- A financial request letter, which will be sent to the homeowners on Honeybee Lane and Parkwood Lane, continues in draft. A review of the draft and further discussion about how to distribute the letter and setting an expectation for repayment.
- The bridge, and water surrounding, is an active construction site. Do not enter the construction area or attempt to go under/over the buoys.

**6. Adjournment:** at 8:32pm.

**Next Meeting:** The next LPWD Board meeting will be held on the first Wednesday of next month: September 7, 2022, 7:00 pm at Derek Knerr's house: 11 Old Oak Ave.  
All are welcome!

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
[AmieR@leinopark.org](mailto:AmieR@leinopark.org)