



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – October 5, 2022

1. Call to Order: October 5, 2022

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB); Water System Operator: Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Guest(s):** Joe Abdo

2. Review and Approve Minutes: Meeting minutes from September 7, 2022 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$328.04 received. Income includes water income (\$144.95), interest (\$163.09), and late fee (\$20).
- **Expenditures** - \$163,496.94 paid out. Expenses include BTT construction (\$163,115), park utilities (\$37.72), water testing (\$224), salaries (\$83.34), mileage reimbursement (\$26.66), and road maintenance (\$10.22).
- **Billing** – Bills for water used between Jan. 1, 2022 and June 30, 2022 were mailed shortly after July 1st, with a due date of July 31, 2022. Water bill payments have been received by all except 1 household.
- The final project payment request has been received; project has been paid in full.
- **Other** – DK is looking into the District becoming tax exempt and has found the necessary paperwork.
- A review of the monthly project budget report (MPBR) shows the District will have additional funds remaining from project budget. The district will close the loan in the full amount (\$1.1 million); any additional monies will be applied to savings and future project needs.
- In total the bridge replacement will cost LPWD residents a total of \$1.3 million.

B. Water System Operator's Report:

- **Maintenance of Lines and Meters** - The board has set a date for the hydrant flushing: Saturday Oct 22.
 - The 4 hydrants throughout Leino Park flushing will be flushed. Flushing fire hydrants removes minerals and sediment that build up over time and ensures that all fire hydrants are in good working order. Please be advised that you may experience a drop in water pressure as well as some discoloration of the water during this process. Generally, this will clear up by running cold water for several minutes.
 - Announcements will be made on the bulletin board sign across from the bridge, as well as social media.
- A resident on Old Oak Ave has requested to switch from well water to the water district. Plumbing is already in place. DC and BB are assisting in this transition.
- **DEP / Quality** – DC will be taking samples for DEP in early October.

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- **Other** – (DC) Dave Crumbley announced his planned retirement, effective Dec 31, 2022.
 - With over 20 years invested with the LPWD board as the Water System Operator and Treasurer, it is time for Dave Crumbley to step down and pass along his experience and knowledge to the next generation of Leino Park residents. The board is extremely thankful to all the hard work and dedication Dave has provided over the years. These will be big shoes to fill. Dave will assist with the transition of a new Water System Operator.
 - Anyone with interest in a role with the water system should please contact Dave, any member of the board, or lpwd@leinopark.org

C. Maintenance Report:

- **Bridge** – Construction of the new bridge is complete! The new bridge officially opened after final inspections on Monday, Oct 3, 2022.
- The board and neighbors give great thanks to the many volunteers who assisted in keeping the old bridge intact and allowed us to extend the lifetime of its usage until construction could be completed.
- BB will update or replace the following signs: weight limit updated to 20 tons; 10 mph speed limit sign.
- Signs to add: no jumping or diving; do not plow; yield to oncoming traffic. BB will purchase signs and install.
- Plowing is a discussion. DK had been in touch with town DPW regarding a composite running edge for their plow. The town would have to purchase one as they do not currently plow with a composite running edge. It was recommended to contract with someone local (Earth Solutions) who already has this type of edge. Obtaining a plowing contract for this winter will be a priority.
- **Roads** – boulders or a barrier of some kind is needed along the right on Leino Park road as you approach the bridge.
- DK has been in touch with town DPW and is informed Leino Park Rd is not town owned, therefore the Town is not responsible for the maintenance.
- LPWD had previously inquired with Town DPW for their assistance with the boulders or barriers prior to approaching the bridge. The Town DPW may be able to assist with this project and will remain in communication with DK and AR.

D. Bridge Report:

- Project is at 100% completion!
- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA.
- AR will connect with interim lender, UniBank, to discuss next steps as LPWD begins to close the loan.
- DK will request a payout schedule from the Agency.
- DK had been in discussion with Agency loan specialists to adjust the District's annual repayment schedule, to take into account any households who pay off their loan.
 - Agency responded on Sept 6 denying the request for a loan amortization.
 - DK connected with State Director, Scott Soares, to request his assistance in this matter.

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- Soares provided a timely response offering to learn where, if and how they can accommodate an equitable solution.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Fire hydrant flushing will be planned for the weekend of Oct 22.
- A letter requesting a financial commitment from the homeowners on Honeybee Lane, Parkwood Lane, and Pine St. A total of 9 letters were sent via certified mail on Oct 3. Each letter was individualized and included 3 options for these homeowners: 1. allow Leino Park to assess their taxes for the yearly payback amount; 2. provide a personal check, annually; or 3. elect to not cross the bridge and use Honeybee Lane only.

5. Old Business:

- Maintain a max speed of 10mph when traveling throughout the Park.

6. Adjournment: at 8:41pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: November 2, 2022, 7:00 pm at Derek Knerr’s house: 11 Old Oak Ave.
All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org