



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – November 2, 2022

1. Call to Order: Nov 2, 2022 at 7:02pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB); Water System Operator: Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Guest(s):** Mike Carpenter

2. Review and Approve Minutes: Meeting minutes from October 5, 2022 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$639.68 received. Income includes bridge fund payment (\$400), maintenance fee payment (\$175), and interest (\$64.68).
- **Expenditures** - \$276,932.15 paid out. Expenses include BTT construction (\$275,639.50), engineering (\$1864.50), park utilities (\$37.34), water testing (\$24), salaries (\$83.33), mileage reimbursement (\$26.67), road maintenance and supplies (\$848.03), water meter parts (\$201.19), and postage (\$72.09).
- **Billing** – Bills for water used between Jan. 1 and June 30, 2022 were mailed to with a due date of July 31, 2022. Payments have been received by all except 1 household. DK will resend with a late notice.
- **Other** – DK is looking into the District becoming tax exempt.
- DK provided an in depth review of the monthly project budget report (MPBR). It is anticipated that the District will have additional funds remaining from project budget; any additional monies will be applied to savings and future project needs.
- The district will close the loan in the full amount (\$1.1 million); closing is scheduled for Nov 28, 2022.
- Discussion of how to apply any money received from resident(s) who wish to make a one-time payoff of their portion of the loan. EW will look into a high interest bearing savings account for this income.

B. Water System Operator's Report:

- **Maintenance of Lines and Meters** - The 4 hydrants throughout Leino Park were flushed Saturday Oct 22. Flushing of fire hydrants removes minerals and sediment that build up over time and ensures that all fire hydrants are in good working order. Mike Carpenter and Dave Crumbley (DC) performed the flushing process and reported no problems; the system is in good working order.
- A hydrant on N. Shore Rd requires manual draining. This will present no problem and the hydrant will continue as operable as long as the drains continues to be manually drained to prevent freezing.
- A resident on Old Oak Ave has requested to switch from well water to the water district. Plumbing is already in place and repair parts have been purchased. DC and BB are available to assisting in this transition when the homeowner is ready.
- **DEP / Quality** – DC will be taking samples for DEP in early November.

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- **Other** – Water System Operator (DC) Dave Crumbley announced his planned retirement, effective Dec 31, 2022.
 - With over 20 years invested with the LPWD board as the Water System Operator and Treasurer, it is time for Dave Crumbley to step down and pass along his experience and knowledge to the next generation of Leino Park residents. The board is extremely thankful to all the hard work and dedication Dave has provided over the years. These will be big shoes to fill. Dave will assist with the transition of a new Water System Operator.
 - **The board is actively seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org**

C. Maintenance Report:

- **Bridge** – BB will has added the following signs: no jumping or diving; do not plow; yield to oncoming traffic.
- Signs for under the bridge will be added: no wake zone and no jumping.
- Water depth under the bridge is approximately 8 ft deep. Absolutely no jumping from the bridge is allowed.
- Plowing is an ongoing discussion. DK had been in touch with town DPW regarding a composite running edge for their plow. The town would have to purchase one as they do not currently plow with a composite running edge. DK contacted Earth Solutions who declined plowing the bridge only. Obtaining a plowing contract for this winter is a priority.
- Discussion continued with an option of paying for the Town to install and use on their own equipment; this was not agreed upon and no motion was made. Discussion will continue with JM present.
- **If any resident is interested in working with the LPWD to plow the bridge, please contact the board.**
- The cost and application of an epoxy coating will be explored.
- **Roads** – boulders, or a barrier of some kind, is needed along the right on Leino Park road as you approach the bridge.
- Town DPW has not been able to assist with this need and indicates they will remain in communication with DK and AR if any boulders should be located.

D. Bridge Report:

- Project is at 100% completion!
- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA.
- Closing of the Agency loan is expected to close on or around Nov 28, 2022.
- UniBank is preparing needed documents in conjunction with the Agency, Bond Counsel, and Borrower Counsel.
- Bond insurance will be needed for the duration of the loan; cost is approximately \$500/year.
- Request of re-amortization of the loan is continued to be denied.
- Interest rate is currently at 3.875%.
- An estimated \$55,154 will be owed to the Agency annually. This will be approximately \$1210

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per household, plus the \$175 water system maintenance fee – for the first 5 years.

- A motion was made to reduce the water system maintenance fee from \$175 to \$75 for 1 year. Motion approved.
- The first year buyout is \$20,256.15.
 - If anyone is interested in making a one-time payment in this amount, please contact DK, or send a check for the full amount made payable to Leino Park Water District.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org
 - 2 responses to the financial commitment letters were received; one from Honeybee Lane and one from Pine St. Both owners agreed to not use the bridge.

4. New Business:

- Discussion of removing the deeded rights to the bridge of those home owners on Parkwood Lane and Honey Bee Lane who deny use of the bridge and deny their portion of the repayment of the loan.
- Discussion of adding signage for residents on Honeybee and Parkwood Lane – must use Honeybee Lane as only access. No bridge access.
- AR and DK will inquire with counsel as to the process and rights LPWD has to remove deeded rights.

5. Old Business:

- Of the 9 total letters requesting a financial commitment from the homeowners on Honeybee Lane, Parkwood Lane, and Pine St. only 2 responses were received, both indicating preference to use Honey Bee Lane rather than contribute their fair share of the bridge replacement costs.

6. Adjournment: at 8:25pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: December 7, 2022, 7:00 pm, lower level of Derek Knerr’s household: 11 Old Oak Ave.
All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org