



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – January 4, 2023

1. **Call to Order:** January 4, 2023 at 7:05pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** Darrel Hopkins
2. **Review and Approve Minutes:** Meeting minutes from Dec 7, 2022 were approved as distributed.
3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$294.39 received. Income includes water payment and late fee (\$78.05), repayment of a water meter (\$201.19), and interest (\$15.15).
 - **Expenditures** - \$1,124,900.11 paid out. Expenses include an interim financing payment (\$1,111,572.11), wired bank charge (\$25), McCarty engineering December invoice (\$1402.43), legal fees (\$11,593.50), park utilities (\$46.77), water testing (\$224), salaries (\$83.34), mileage reimbursement (\$26.66), road maintenance and supplies (\$11.63), office expenses (\$31.86) and postage (\$84.00).
 - **Billing** – Invoices for water used between July 1 and Dec 31, 2022 were mailed to with a due date of Jan 31, 2023.
 - **Other** – DK will continue to look into the District becoming tax exempt.
 - DK provided a detailed Year-End review of the financial balance sheet.
 - For those who wish to make a one-time payoff of their loan obligation, the District intends to deposit the money received into a high interest long-term savings account. DK has researched and found that Salem Five Bank is currently offering 3.5+%. All are in favor of opening an account.
 - Payment from Wyman Lake Association has been issued and is expected to be received by the District this month. Money will be deposited into long-term savings account.
 - B. **Water System Operator's Report:** DC not in attendance
 - **Maintenance of Lines and Meters** – water samples to be taken Tuesday, Jan 10th.
 - **The board is actively seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org**
 - C. **Maintenance Report:**
 - **Bridge** – BB had added reflectors to the end of the bridge.
 - Signs for under the bridge will be added: no wake zone and no jumping.
 - Despres Landscaping & Excavation is plowing our bridge with a rubber blade. You may see their equipment stored on Leino Park Rd.
 - Outdoor video surveillance for the bridge will be explored and considered as a future expense.
 - **Roads** – boulders, or a barrier of some kind, is needed along the right on Leino Park road as you approach the bridge. Town DPW has still not been able to assist with this need and indicates they will remain in communication with DK if any boulders should be located.

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D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business: The Board would like to compile a to-do list for the focus of 2023. One item to consider at this time includes the possibility of approaching the Town for financial assistance towards the bridge. We will look at the dates of the next Town meeting and develop a proposal for Board consideration.

5. Adjournment: at 7:58 pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: February 1, 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org