



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – February 1, 2023

1. **Call to Order:** February 1, 2023 at 7:02pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB), Joe Monette (JM), Bob Marien (BM); Water System Operator: David Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** Mike Carpenter

2. **Review and Approve Minutes:** Meeting minutes from Jan 4, 2023 were approved as distributed.

3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$28,538.65 received. Income includes water payments (\$7,184.70), water turn-on charge (\$25), Wyman Lake bridge fund donation (\$21,150.35), donation (\$165), and interest (\$13.60).
 - **Expenditures** - \$1,228.20 paid out. Expenses include DEP license (\$50), salaries (\$1,100), park utilities (\$54.20), and water testing (\$24).
 - **Billing** – Water payments have been collected by all but 12 residents. Invoices for water used between July 1 and Dec 31, 2022 were due Jan 31, 2023.
 - **Other** – DK will follow up with National Grid to get credit for the 3 days in January that Leino Park was without power.
 - DK will continue to look into the District becoming tax exempt. In the meantime, taxes will be prepared.

 - B. **Water System Report:**
 - **Maintenance of Lines and Meters** – water samples to be taken Tuesday, Feb 7th.
 - Water meters will wear out over time (est. 10+ years) and should be tested. The last test of the master water meter was at 90%.
 - The DEP sent a 3-year sample schedule which includes information about what to test and when. There are specific homes that are used for sampling.
 - The meter at 35 N. Shore has been removed for demo/remodeling work to begin.
 - **The board is actively seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org**
 - DC is willing to remain active and assist with the water samples and work needed as water system operator, for the time being. Thank you Dave!
 - DK has volunteered to take the needed courses and test to be licensed as a very small system operator through the MassRWA (MA Rural Water Association). Thank you Derek! This involves a 3-day in person course, followed by an exam which will allow him to be an operator in training until the full license comes through in 6 months. DK will remain a backup water system operator – as there is still a need for a primary WSO. If interested, please let us know.

 - C. **Maintenance Report:**
 - **Roads and Bridge** – lots of pine debris has been removed and cleaned up from the storms.

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- A tree fell into the lake and will need to be removed.
- Want to talk to national grid again about moving the power lines that cross the bridge primarily to avoid weak trees from falling on the lines.
- Davenport Paving has ideas on how the wood on the bridge can be sealed.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- A Letter of Appreciation was received by Bob Brown and has been shared with residents via facebook and can also be found on the [website](#).
- Water pumps and aerators used to keep the water around a dock free from ice should monitored and not too strong. Please refer to the [article](#) shared from Wyman Lake Association on safety of using an aeration system.
- There is a house for sale on Parkwood Lane which is a private sale and the board would like to look into the rights for making sure any new resident is aware of the expenses Leino Park residents pay for the use of the bridge. Legal advice is needed to determine our rights.
- A Real Estate lawyer is needed.
- There are several Air BnBs and VRBO rentals properties in our community. It is hoped that the property owners will respect there is limited parking available at some homes and share the reminder to all renters that this is a residential community.
- Residents received a letter regarding a class action lawsuit due to the smells and odors emitting from the Fitchburg/Westminster dump.

5. Adjournment: at 8:20pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: March 1, 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org