



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – March 1, 2023

1. **Call to Order:** March 1, 2023 at 7:05pm
 - **Members present:** Water Commissioner: Bob Brown (BB), Joe Monette (JM), Bob Marien (BM); Water System Operator: David Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** Matt Gould

2. **Review and Approve Minutes:** Meeting minutes from Feb 1, 2023 were approved as distributed.
 - Meeting minutes from the Special District meeting held in November 2022 were approved.

3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$1870.91 received. Income includes water payments (\$1766.75), late fee payment (\$90), and interest (\$14.16).
 - **Expenditures** - \$6497.74 paid out. Expenses include: McCartney Engineering final payment (\$2750), water from Westminster (\$3369.80), WSO training (\$104), license application (\$71.65), salaries (\$110), park utilities (\$62.29), and water testing (\$30).
 - **Billing** – Water payments have been collected by all but 5 residents. Invoices for water used between July 1 and Dec 31, 2022 were due Jan 31, 2023.
 - **Other** – DK will continue to look into the District becoming tax exempt. In the meantime, taxes will be prepared.

 - B. **Water System Report:**
 - **Maintenance of Lines and Meters** – water samples to be taken Tuesday, March 7th.
 - A water meter on Old Oak Ave froze up during the zero-degree days in February. BB and DC were made aware, were able to locate the broken meter, made repairs and reinstalled the meter. Thank you Bob and Dave!
 - **The board is actively seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org**
 - In lieu of anyone expressing interest in becoming our water system operator, DK has volunteered to take the needed courses and exam to be licensed as a very small system operator through the MRWA (Mass Rural Water Association). Thank you Derek!
 - DK has attended the course and successfully passed the exam to be a VSS (very small system) water system operator.

 - C. **Maintenance Report:**
 - **Roads** – Patch work done on Leino Park Rd.
 - Honey Bee Lane has not been properly maintained during/after snow removal, which in turn affects the trash and recycle pickup for Leino Park residents. A conversation will be had with the DPW to request better assistance with road cleanup.

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- Due to the amount of sand/salt mixture on the roads, Leino Park will need the roads swept this Spring. Board voted and approval was granted for Monette Property Solutions to be hired to perform the sweeping; work expected to be completed between May 5-8th.
- **Bridge** - Donated blue solar lights were installed at both ends of the bridge. Thanks to Skip Bourque for this colorful addition.
- The fallen tree in the lake, by Leino Park Rd, will be removed when weather allows.
- DK contacted national grid to discuss relocating the power lines that cross the bridge, primarily to avoid weak trees from falling on the lines. He was told a ticket needs to be created within their system for follow up.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- National Grid contacted Leino Park about the utility poles around the property around 22 Old Oak Ave and Honey Bee Lane. The current poles are not the correct height or width and will need to be replaced to accommodate the new home. Additional poles will need to be added as well. The proposed locations of the new poles would have affected the right of way(s); after board review and with the home owner in attendance, the updated location of the poles were identified and will be submitted back to the National Grid representative.
- EW contacted 2 different real estate attorney’s regarding the rights to demanding payment from the home owners on Parkwood Lane re: bridge payments. Unfortunately, Leino Park has no rights to demand and any if we pursue, could end up in litigation. The board discussed alternative approaches such as inviting the home owners to a meeting, separate from the monthly meetings. Have a conversation with the home owners and ask for any contribution they would be willing to provide.
- Potential buyers of the house for sale on Parkwood Lane contacted the District inquiring about water hookup.
- Leino Park Community Yard Sale is intended for April or May. Would like to coordinate the date with the Town wide Yard Sale.

5. Adjournment: at 8:39pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: April 5th, 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org