



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – April 5, 2023

1. Call to Order: April 5, 2023 at 7:10pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB), Bob Marien (BM); Water System Operator: David Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Guest(s):** none.

2. Review and Approve Minutes: Meeting minutes from March 1, 2023 were approved as edited.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$478.54 received. Income includes water payments (\$444.85), late fee payment (\$20), and interest (\$13.69).
- **Expenditures** - \$393.55 paid out. Expenses include: salaries (\$110), park utilities (\$53.55), and water testing (\$230).
- **Billing** – Water payments have been collected by all but 3 residents. Late fees will now be issued.
- **Other** – The software billing platform is due for renewal.
- The USDA single audit will be due in 9 months. DK will be looking for a CPA to assist with this process.

B. Water System Report:

- **Maintenance of Lines and Meters** – water samples to be taken Tuesday, April 11th.
- The 4 hydrants throughout Leino Park will be flushed at the end of April (weekend of April 29th).
- The board is seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org

C. Maintenance Report:

- **Roads** – Monette Property Solutions will perform street sweeping between May 5-8th to remove the salt/sand mixture on Leino Park roads. Residents are welcome to sweep their driveways and put all the extra sand into the road prior to this professional street sweep.
- The board would like to issue a big Thank You to Monette Property Solutions for always assisting in the cleanup and road maintenance throughout our neighborhood. There was a lot of extra cleanup needed from the winter storms, during and after the snow with plowing and also fallen tree and branch cleanup. We are grateful to have their assistance!
- Road patching to be done on Leino Park Rd.
- A tree on Pine Street has been removed.
- **Bridge** - The fallen tree in the lake, by Leino Park Rd, will be removed by BB and JM.
- Discussion of adding lights or reflectors under the bridge.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest

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- ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- The Annual Leino Park Board Meeting is scheduled for Saturday, June 24th, 10am at Bob Brown's house: 46 Old Oak Ave.
- Leino Park Community Yard Sale is being planned. Would like to coordinate the date with the Town wide Yard Sale.

5. Adjournment: at 8:00pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: May 3rd, 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org