



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – May 4, 2023

1. Call to Order: May 4, 2023 at 7:02pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB), Bob Marien (BM), Joe Monette (JM); Water System Operator: David Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Guest(s):** Mike Carpenter, George Anastis

2. Review and Approve Minutes: Meeting minutes from April 5, 2023 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$83.69 received. Income includes water payments (\$70) and interest (\$13.69).
- **Expenditures** - \$188.43 paid out. Expenses include: salaries (\$110), park utilities (\$48.43), and water testing (\$30).
- **Billing** – Water payments have been collected by all but 1 resident.
- **Other** – DK has decided not to renew the billing software platform. Billing can continue without the renewal.
- The USDA requirement for a single audit will be due Sept 30, 2023. DK has been researching and contacting various CPA's to assist with this process. A few quotes have been acquired ranging between \$11-14,000. This expense is much larger than anticipated and DK will continue to search for a more reasonable quote.
- Taxes have been filed; \$0 is owed.

B. Water System Report:

- **Maintenance of Lines and Meters** – water samples to be taken Tuesday, May 9th.
- The 4 hydrants throughout Leino Park were flushed Sat, April 29th. The hydrant flush on Pine Street was most noticeable to residents, with an orange tint to the water. It is recommended we continue flushing all hydrants two times each year.
- The hydrant on N. Shore will be replaced due to not properly draining. JM to contact DPW.
- Discussion of possibly digging up end of line and replace for proper drainage. JM to contact Gary Streeter for a quote.
- The board is seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org

C. Maintenance Report:

- **Roads** – Monette Property Solutions will perform street sweeping during the week of May 8th. The board would like to issue a big Thank You to Monette Property Solutions for always assisting in the cleanup and road maintenance throughout our neighborhood.
- A fallen tree in the lake, by Leino Park Rd, was removed by Bob Brown and Monette Property Solutions.
- All utility poles in Leino Park will be assessed and reported back to National Grid for replacement where necessary.

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- Leino Park Road and North Shore Road both need heavy road repairs/patching. BB will assess and repair.
- All are in favor of adding appropriate bridge lighting or reflectors under the bridge. Reflectors will be placed to indicate a one-way flow of boat traffic under each opening.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- The Annual Leino Park Board Meeting is scheduled for Saturday, June 24th, 10am at Bob Brown’s house: 46 Old Oak Ave.
- Leino Park Community Yard Sale is being planned. Would like to coordinate the date with the Town wide Yard Sale.

5. Adjournment: at 8:22pm.

Next Meeting: The next LPWD Board meeting will be held on the second Wednesday of next month: June 14th, 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org