



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – July 5, 2023

1. **Call to Order:** July, 2023 at 7:05pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB), Bob Marien (BM); Water System Operator: David Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** Darrel Hopkins, Tom Hopkins, Steve Roomian, Judy Brown
2. **Review and Approve Minutes:** Meeting minutes from June 14, 2023 were approved as distributed.
3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$28.36 received. Income includes interest (\$28.36).
 - **Expenditures** - \$1529.77 paid out. Expenses include: salaries (\$110), park utilities (\$39.54), water testing (\$260), business supplies (\$33.98), road maintenance supplies (86.25), and a donation to DC (\$1000).
 - **Billing** – Water bills will be sent mid-July.
 - **Other** – Water meters were read on Saturday, July 1.
 - The USDA requirement for a single audit will be due Sept 30, 2023. Roselli, Clark & Associates will assist in completing this process.
 - B. **Water System Report:**
 - **Maintenance of Lines and Meters** – water samples to be taken Tuesday, July 11th.
 - Lead and copper samples will be taken in August.
 - The next hydrant flush is planned for end of July/early August, when the TTHMs are at the highest (due to heat).
 - The board is seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org
 - If a water system operator is not secured, Leino Park will have to hire an independent contractor to perform this task. The cost of an independent contractor is unknown at this time, but expected to be costly.
 - C. **Maintenance Report:**
 - **Roads** – Speed bumps have been installed.
 - Ridge Ave is completely washed out from all of the rain. BM will contact Davenport paving to get a quote for repair work.
 - The puddle build-up at the end of Old Oak Ave is a concern. Davenport has been contacted in the past but suggests the problem is with drainage. Ideas were shared to contact the town for resources; contact other paving company(ies) for a solution; work with the homeowners affected on drainage and cleanup solutions.
 - In addition, there is storm water runoff into the Crumbley's basement as a result of the paving done for the bridge. DC will contact Davenport Paving regarding a plan to divert the water runoff.

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- All utility poles in Leino Park will be assessed in the near future and reported back to National Grid for replacement where necessary.
- Potholes have been patched however, many more are appearing with the heavy rains and will be roads will be repaired as needed.
- The USDA sign that was at the end of the bridge has been removed.
- All are in favor of adding appropriate bridge lighting or reflectors under the bridge. Further discussion continued around the type of reflection that will be placed under each opening to indicate a one-way flow for boat traffic.
- Monette Property Solutions will continue to grade and smooth out the potholes on Pine Street.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- Lindsay Monette has volunteered to assist with social media communication.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Lee Pelletier from Wyman Lake Association (WLA) contacted DK about adding lights for under the bridge. WLA is interested in providing lighting. Discussions continue regarding the type of reflective tape or metal to use. BB will be contacting a company for a quote.
- Guests have expressed their concerns regarding the rights-of-way use and access. Leino Park residents have the rights to pass and repass all rights-of-way. Concerns regarding the use of rights of way and the possibility of possession becoming an expectation of ownership. As a result of the June 2023 annual meeting the Board has been directed to address these concerns. BB and BM will begin assessing and locating the markers for each rights-of-way and a stake will be placed as identifiers. If any personal items restrict usage or access to the rights-of-way, the owner will be contacted.
- There are additional complaints about the road conditions on Pine Street. Monette Property will be contacted and if they cannot assist, quotes will be received for road repairs.
- A draft of the Annual Meeting minutes have been distributed for review.
- BM has expressed many thanks and appreciation to Paul Morin of Fitchburg welding for the many years of donations and supplies that he provided to lengthen the life of the Lenno Park bridge. The Board continues to offer great appreciation to Paul Morin and Fitchburg Welding.
- The Annual Wyman Lake Association meeting is scheduled for Tuesday, July 11th

5. Adjournment: Meeting adjourned at 8:14pm

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: August 2nd at 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org