



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – August 2, 2023

1. Call to Order: August 2, 2023 at 7:03 pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Brown (BB), Bob Marien (BM), Joe Monette (JM); Water System Operator: David Crumbley (DC); Treasurer: Derek Knerr (DK).
- **Guest(s):** Darrel Hopkins, Tom Hopkins, Mike Carpenter, Matt Gould

2. Review and Approve Minutes: Meeting minutes from June 14, 2023 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$6570.36, consisting primarily of water income; also interest and a donation.
- **Expenditures** - \$1469.62 paid out. Expenses include: dues to MassRWA (\$300), salaries (\$110), park utilities (\$39.62), and water testing (\$30).
- There are 10 water bills outstanding. DK will add late fees and send updated bills next week.
- Auditors from Roselli, Clark & Associates spent several hours on July 31 and August 2 at DK's house reviewing documents about the USDA loan and LPWD expenditures, as part of the 'single audit' that is required by the USDA. The audit is due Sept. 30.
- Treasurer's report approved and signed.

B. Water System Report:

- Hydrants were flushed Saturday morning, July 29. Total water production from all four hydrants was 13,250 gallons. Time was 6 minutes at two hydrants, 9 minutes on North Shore, 4 minutes on Old Oak to avoid flooding residents' basements. Derek and Mike suggested buying a diffuser; Mike will see if he can buy a used one from his employer. Next flushing will be at the end of October.
- Water main break Saturday afternoon, July 29, at Pine and Parkwood. DK called Gary Streeter, who was out of town, and had trouble finding somebody else with the right parts on Saturday. DK eventually called Hydrotech. They dug; found a valve with rusted bolts, which had caused a blown gasket; took out the bolts; repaired the gasket; and replaced the bolts with stainless steel. We have not yet gotten a bill from them. DK suggests that LPWD buy a manhole pick.
- Water samples will be collected on Tuesday, Aug. 8 for lead, copper, chlorine, bacteria, TTHMs, HAA5's.
- The board is seeking a new Water System Operator. This is a paid position. Anyone with interest in this role should please contact Dave Crumbley, any member of the board, or lpwd@leinopark.org
 - If a water system operator is not secured, Leino Park will have to hire an independent contractor to perform this task. The cost of an independent contractor is unknown at this time, but expected to be costly.

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C. Maintenance Report:

- Davenport did a lot of work on Ridge Ave., which was washed out from all the rain. JM thinks maybe we need more material further up the hill. Davenport also patched Leino Park Rd., North Shore, added berms on Ridge and in front of the Crumbleys'. BM will contact Davenport to ask if he's finished or intends to do more, and to get a quote for further repair work.
- JM and BM talked to Davenport about the puddle at the end of Old Oak. Davenport suggests making the existing drain pit larger (in front of 73 Old Oak Ave) and then digging a trench from there to the boat ramp. This would have to cross the driveway at 75 Old Oak Ave. It is not clear if the trench would be filled with stone or a drain pipe would be installed. There may be some concern about hitting the water table if we dig too deep while installing the pipe. DK notes that if we wait until they lower the water level in the fall, we can dig deeper without hitting water.
- Monette Property Solutions will continue to grade and smooth out the potholes on Pine Street. Many thanks to JM.
- The utility pole across from Matt Gould's house has not yet been replaced. Still waiting...
- BB is still waiting on a response from the reflector company.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- Lindsay Monette has volunteered to assist with social media communication.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- A board on the bridge is coming loose. DK will call the builder next week, and BB and JM will see if they can nail it down.
- We have not yet located the markers for the rights-of-way (ROWs).
- Tom Hopkins suggests sending letters and copies of the LPWD map to all residents, so they all know where the ROWs are. The Dikes have put a fence and a fire pit across the ROW by their house. Tom also asked if docks at the end of ROWs are for general use. Because the Board was unanimously instructed at the annual meeting to keep the ROWs clear, EW will draft a letter instructing anyone with property on a ROW to remove it.

5. Adjournment: Meeting adjourned at 8:05 p.m.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: September 6 at 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectfully submitted,
Elizabeth Williams, substituting for
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org
ElizabethW@leinopark.org