



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – March 7, 2024

1. Call to Order: March 7, 2024 at 7:06 pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Marien (BM); Bob Brown (BB); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
- **Absent:** Joe Monette (JM)
- **Guest(s):** Tom and Darrel Hopkins

2. Review and Approve Minutes: Meeting minutes from February 2024 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$2257.87 received. Income includes water payments (\$2116.41), interest (\$81.46), and late fee (\$60).
- **Expenditures** - \$3640.19 paid out. Expenses include salaries (\$110), park utilities (\$57.63), water testing (\$30), and water usage paid to Westminster (\$3442.56).
- **Billing** – Water payments have been received from all but 2 residents. Late penalties have been added to those who have not made payment arrangements.
- **Other** – no bills have been received this month.

B. Water System Report:

- **Water Testing** - Water samples will be taken Tuesday, March 12th for bacteria and chlorine.
- An additional flushing of the water lines was been completed to reduce the high TTHMs findings. Unfortunately, the report came back indicating our levels are higher than desired, however they are below the threshold of 80/liter. DK is in contact with Josh from Town Hall to understand why our readings would be high. It is possible the lack of water usage on North Shore Rd. could be causing stagnant water, which could result in high TTHMs. A report will be submitted to the DEP with an explanation of what will be done to correct these problems.
- Derek will be meeting with Josh Hall on Monday, March 11 to discuss and come up with a plan for correction.
- **Maintenance of Lines and Meters** – two different households reported high water usage based on their previous water bill. DK and BB are monitoring the water meters and taking bi-weekly readings.
- **Other** – Derek's license for Water System Operator has been approved.
- Action Item: Tom Hopkins has agreed to take the VSS water system operator course. It is unknown when the next course will be offered.

C. Maintenance Report:

- **Roads and Bridge** – Road repairs have been addressed as needed. The cold temperatures make patching and repairs difficult, but more patching will be completed as the temperatures are getting warmer.
- North Shore Rd needs the most repair at this time.

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- Action Item: get quotes for repaving.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - February LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- An event about the June 2024 Annual Meeting has been created for Facebook. An announcement will be posted on the bulletin board this month.

5. Old Business:

- The Annual LPWD board meeting is confirmed for Saturday, June 8th at 10am.
- Board members met with a civil engineer last Fall regarding the puddle build-up at the end of Old Oak Ave. One idea was to add a French drain, another was to build a trench up to raise the grading. Next step will be to contact someone for quotes to get drainage complete. This will remain an action item until Spring.
- Action Item: Approach the residents of Parkwood Lane and invite to our monthly meeting about the use of the bridge and contributing towards the repayment.
- Action Item: Board members will begin locating the exact markers for each rights-of-way and a stake will be placed as identifiers.

6. Adjournment: Meeting adjourned at 7:57pm

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: April 3rd at 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard - Clerk/Moderator
AmieR@leinopark.org