



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – January 2, 2025

1. Call to Order: Jan 2, 2025 at 7:03pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB), Joe Monette (JM), Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
- **Guests:** Matt Gould

2. Review and Approve Minutes: Meeting minutes from December 2024 were approved as posted.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$2.06 received. Income includes interest only.
- **Expenditures** - \$390.05 paid out. Expenses include salaries (\$110), park utilities (\$50.15), water testing (\$230).
- **Billing** – Water meters were read on December 31, 2024 for billing cycle July 1 – Dec 31, 2024. Invoices will be sent to all residents; payment is due Jan 31, 2025.
- An invoice was received from MA DEP for the distribution of water, \$50 approved for payment.
- **Payment Approvals** – Nothing for approval this month.
- There is consideration for finding a new bank that offers a high interest savings account.

B. Water System Report:

- **Water Testing** – It is anticipated that water samples will be taken Tuesday, January 14th for chlorine and bacteria.
- **Maintenance of Lines and Meters** – Upon reading of the water meters, 2 exterior buttons found to be not working. Both buttons will be replaced and tested.
- Action Item: Find a back-up water system operator. Would anyone like to consider learning this process?
- Action Item: Exercise and clean the one remaining blow-off valve at the end of Old Oak Ave near the boat ramp.

C. Maintenance Report:

- **Roads and Bridge** – There are plans to patch the end of Leino Park Rd when the weather cooperates.
- The large tree at the end of Leino Park Road has been taken down. Please be cautious as the stump remains. A cone will be placed for visual awareness.
- Action Item: Locate a contractor who has graded base available to repair Pine Street.
 - Board has previously approved \$1200 for graded base/general road improvements to Pine Street.
- **Paving Committee** – present: Joe Monette; absent: Andy Divoll, Brian Berube, Mike Champa.
 - Action Item: Brian Berube to collect quotes from various paving companies.
 - Action Item: Consider increasing the maintenance fee to make paving repairs. This will be further considered when quotes are received.

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- **Rights of Way Committee** – absent: Matt Gould, Joe Monette, Martha Sullivan Deryl and Tom Hopkins, Andy Divoll.
 - Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - December LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Sign discussion – consideration for an ‘intersection’ or yield sign at Old Oak and the bridge. There are many cars that will go straight through the intersection without yielding. This will continue to be discussed.
- The wood on our ‘Leino Park’ sign is beginning to rot. The sign will be replaced, but this project will wait until the spring.
- Reminder to clear away snow from fire hydrants.

5. Old Business:

- Please keep all rights of way clear and accessible to all.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag it and carry it out.
- Action Item: Approach the residents of Parkwood Lane and invite them to monthly meetings, discuss the use of the bridge, and contribute towards the repayment.

6. Adjournment: Meeting adjourned at 7: 41pm

Next Meeting: The next LPWD Board meeting will be held on the first **Wednesday of next month: February 5th** at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard - Clerk/Moderator
AmieR@leinopark.org