



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – July 10, 2024

1. **Call to Order:** July 10, 2024 at 7:05 pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB); Bob Marien (BM); Joe Monette (JM); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
 - **Guests:** Tom & Darrel Hopkins, Steve Peterson, and Martha Sullivan.

2. **Review and Approve Minutes:** Meeting minutes from June 2024 were approved as distributed.

3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$75,927.05 received. Income includes bridge fund receipts (\$68,214.03), maintenance fee receipts (\$7,625), and interest (\$88.02).
 - **Expenditures** - \$792.28 paid out. Expenses include salaries (\$110), park utilities (\$41.15), water testing (\$260), road maintenance (\$81.10), and dues/subscriptions (\$300).
 - **Billing** – Water meters were read on July 1st and bills have been sent to all residents.
 - No outstanding bills for payment.

 - B. **Water System Report:**
 - **Water Testing** - Water samples will be taken Tuesday, July 9th for bacteria and chlorine.
 - The next TTHM testing will be in August 2024.
 - A public notice regarding the high TTHM finding was sent to all residents and to the DEP. Any future notices will include a review of the last 4 samples, not just the last one.
 - **Maintenance of Lines and Meters** –
 - Flushing – we would like to flush all hydrants closer to the date of taking water samples.
 - Action Item re: Back up water system operator - Tom Hopkins has agreed to take the VSS water system operator course. It is unknown when the next local course will be offered.

 - C. **Maintenance Report:**
 - **Roads and Bridge** – Some of the potholes have been filled on North Shore Rd and also Leino Park Rd.
 - Street sweeping was paused due to equipment but will be completed during the week of July 15, 2024.
 - **Paving Committee** – only Joe Monette was present from this committee. Not in attendance: Bryan Berube, Mike Champa, Andy Divoll.
 - Discussion about the need to increase the maintenance fee to make paving repairs. The committee must meet and get professional quotes to present at a Special Meeting for approval.
 - Leino Park Rd is not town owned – discussion about writing a petition for the next Town meeting and packing the room for approval to get the town to provide financial support. Elizabeth will draft a proposal to get on the town bulletin.
 - **Rights of Way Committee** – present: Martha Sullivan, Joe Monette, Matt Gould, Steve Peterson, Tom and Darrel Hopkins. Not in attendance: Mary Dike, Andy Divoll

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- Martha provided an overview for consideration of Private Lake Access “rules” as provided by another lake association.
- Clarification of each ROW on a google map.
- Possible sign wording was presented for consideration.
- This committee has shared contact information and will meet again before next months meeting.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - June LPWD monthly meeting minutes have been posted.
 - A draft of the 2024 Annual meeting minutes have been posted.
 - A public notice of the high TTHM readings has been distributed to all residents.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Discussion of the decorative bunting on the bridge and if it obstructs the view as you drive across the bridge.
- Wyman Lake Association Annual meeting was held July 9, 2024. Collective agreement was that the information shared at this meeting was mediocre. Minimal discussion of Dam repairs; a proposal for financial contribution to Leino Park was declined; there were no board member introductions; and it was hard to hear any review of the previous minutes.
- Potholes on Pine Street are growing and in need of repairs. A motion was presented to provide \$1200 to repair Pine Street with graded base; motion was seconded and approved unanimously.

5. Old Business:

- Keeping the rights of way clear: the houses that abut the rights of way must respect the area and not put their personal belongings in the ROW.
- Action Item: Approach the residents of Parkwood Lane and invite to our monthly meeting about the use of the bridge and contributing towards the repayment.
- Action Item: Board members will begin locating the exact markers for each right-of-way and a stake will be placed as identifiers.

6. Adjournment: Meeting adjourned at 8:02pm

Next Meeting: The next LPWD Board meeting will be held on the second **Wednesday of next month: August 14th** at 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org