



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – Sept 4, 2024

1. Call to Order: Sept 4, 2024 at 7:00 pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioner: Bob Brown (BB), Joe Monette (JM), Bob Marien (BM); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
- **Guests:** Darrel Hopkins, Mary Dike, Mike Carpenter.

2. Review and Approve Minutes: Meeting minutes from August 2024 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$2560.95 received. Income includes Water Income (\$2528.05), late fee (\$20), and interest (\$12.90).
- **Expenditures** - \$4763.41 paid out. Expenses include salaries (\$110), park utilities (\$43.86), water testing (\$51.11), water from Westminster (\$4308.48), insurance (\$250).
- **Billing** – Water bills (for usage between Jan 1 – June 30) have been sent to all residents – all but 2 residents have paid.

B. Water System Report:

- **Water Testing** - Water samples will be taken Tuesday, Sept 10th for chlorine and bacteria.
- Preliminary results came back for the TTHM report = 109, bringing our average to 85. It should be 80 or less. A corrective action response and a letter to residents will be submitted to DEP for approval.
- **Maintenance of Lines and Meters** – None currently.
- Action Item: Find a back-up water system operator.
- Action Item: Exercise and clean the one remaining blow-off valve at the end of North Shore Rd.

C. Maintenance Report:

- **Roads and Bridge** – A motion was approved at the August meeting, to provide \$1200 for graded base/general road improvements to Pine Street.
- Action Item: JM to finalize a quote for repair work on Pine Street.
- EW will continue to edit a petition for the Special Board meeting: [Nov 19](#). The purpose of the petition is to request the Town to fund \$75,000 for the repaving of Leino Park Road, between East Road and the bridge.
 - To get this proposal added to a Special meeting, 100 signatures would be needed.
 - To get a proposal added to a meeting specifically for Leino Park, 200 signatures would be needed.
- **Paving Committee** – present: Joe Monette; absent: Andy Divoll, Brian Berube, Mike Champa.
 - No updates currently.
 - Brian Berube is in the process of collecting quotes from various paving companies.
 - Action Item: Consider increasing the maintenance fee to make paving repairs. This will be considered when quotes are received.

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- **Rights of Way Committee** – present: none; members: Martha Sullivan, Joe Monette, Matt Gould, Tom and Deryl Hopkins, Andy Divoll.
 - No updates currently.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - August LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Derek has drafted a letter in response to Mary Dike’s request for clarification of bridge repayment. Mary was in attendance, reviewed the letter and gave approval. DK will get letter notarized and give original to Mary.
- Elizabeth has provided a letter, on behalf of Leino Park, to Robert and Kathie Cress regarding their short-term rental property. This letter of support will be provided to the board of health.

5. Old Business:

- Keeping the rights of way clear: the houses that abut the rights of way must respect the area and not put their personal belongings in the ROW.
- Action Item: Approach the residents of Parkwood Lane and invite them to monthly meetings, discuss the use of the bridge, and contributing towards the repayment.

6. Adjournment: Meeting adjourned at 7:45pm

Next Meeting: The next LPWD Board meeting will be held on the first **Wednesday of next month: October 2nd** at 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard - Clerk/Moderator
AmieR@leinopark.org