



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – Oct 2, 2024

1. **Call to Order:** Oct 2, 2024 at 7:07pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Joe Monette (JM), Bob Marien (BM); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
 - **Guests:** Darrel Hopkins
2. **Review and Approve Minutes:** Meeting minutes from September 2024 were approved as distributed.
3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$940.49 received. Income includes Water Income (\$820.76), late fee (\$30), and interest (\$89.73).
 - **Expenditures** - \$382.08 paid out. Expenses include salaries (\$110), park utilities (\$42.08), water testing (\$230).
 - **Billing** – Water bills (for usage between Jan 1 – June 30) have been sent to all residents and all bills have been paid.
 - \$18,400 will be paid to Scott Haggerty, from BTT, towards the 5 year payback
 - Bond renewal \$250 to be paid in November.
 - System for Award Management (SAM) has been renewed (\$0).
 - B. **Water System Report:**
 - **Water Testing** - Water samples will be taken Tuesday, Oct 8th for chlorine and bacteria.
 - Preliminary results came back for the TTHM report = 109. This brings our annual average to 85, where it should be under 80. A corrective action response and a letter to residents has been submitted to DEP; awaiting approval prior to distribution to households.
 - Town DPW recommends flushing weekly in order to correct these high TTHM results.
 - At this time we are borrowing a diffuser from the town; it is proposed to purchase our own diffuser at an estimated \$2000. Efforts will be made to use our contacts to find a better price.
 - Town was scheduled to replace the main water meter, located on Leino Park Road, but they halted efforts due to installation problems.
 - **Maintenance of Lines and Meters** – None currently.
 - Service Line Inventory (SLI) to be updated and submitted. This document is required by the DEP and includes size and materials of the service lines (between the water main and each water meter) and type of plumbing (plastic, steel, lead, or copper) that exists in each home. The purpose is to determine if funding should be made available to replace plumbing that contains lead. Copper pipes with lead solder does not qualify for replacement.
 - Action Item: Find a back-up water system operator.
 - Action Item: Exercise and clean the one remaining blow-off valve at the end of North Shore Rd.
 - C. **Maintenance Report:**
 - **Roads and Bridge** – The contact for graded base no longer has this material available. Approval

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has been given to provide \$1200 for graded base/general road improvements to Pine Street, so efforts will be made to find a contact for this material.

- A petition is going around for all residents to support the Town funding \$75,000 for the repaving of Leino Park Road, between East Road and the bridge. This petition will be submitted in hopes to be added to the Special Board meeting: [Nov 19](#).
 - To get this proposal added to a Special meeting, 100 signatures would be needed – we currently have 86 signatures. Please see a Board member to add your signature.
- **Paving Committee** – present: Joe Monette; absent: Andy Divoll, Brian Berube, Mike Champa.
 - No updates currently.
 - Brian Berube is in the process of collecting quotes from various paving companies.
 - Action Item: Consider increasing the maintenance fee to make paving repairs. This will be considered when quotes are received.
- **Rights of Way Committee** – present: Matt Gould, Deryl Hopkins; absent: Martha Sullivan, Joe Monette, Tom Hopkins, Andy Divoll.
 - No updates currently.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - September LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Reminder to all who walk their dogs throughout Leino Park; please clean up after your pet! Bag it and carry it out.
- Speed bumps will be removed after Halloween.
- Trick or treating on Halloween!

5. Old Business:

- Keeping the rights of way clear: the houses that abut the rights of way must respect the area and not put their personal belongings in the ROW.
- Action Item: Approach the residents of Parkwood Lane and invite them to monthly meetings, discuss the use of the bridge, and contributing towards the repayment.

6. Adjournment: Meeting adjourned at 8:00pm

Next Meeting: The next LPWD Board meeting will be held on the first **Wednesday of next month: Nov 6th** at 7:00 pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard - Clerk/Moderator
AmieR@leinopark.org