



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – June 5, 2025

1. Call to Order: June 5, 2025 at 7:07pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB), Joe Monette (JM); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
- **Guests:** George Anastas (adjourned at 8:25pm), Matt Gould

2. Review and Approve Minutes: Meeting minutes from May 2025 were approved as posted.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$6.03 received. Income includes interest (\$6.03).
- **Expenditures** - \$3440.21 paid out. Expenses include park utilities (\$50.13), water testing (\$30), salaries (\$110), water from Westminster (\$3250.08).
- **Billing** – Water payments have been received from all residents. Thank you!
- **Payments Approvals** – Nothing to be paid at this time.
- Derek will be following up on the paperwork that has been sent to the accountant for taxes to be prepared.
 - Accountant has been unreachable. The firm that he was partnered with is no longer associated with him. Derek will escalate this situation to get our paperwork and an understanding of where we are.

B. Water System Report:

- **Water Testing** – Water samples will be taken on Tuesday, June 10th for bacteria, chlorine.
- Recent results show that our most recent TTHM reading is 85 which is above the limit. This will not trigger anything to the DEP yet, but the next reading is in August which is historically our highest reading of the year.
- Hydrant flushing was completed a few days prior to the sample and at the time of the flushing our reading was within range.
- Next flushing will be late July/August.
- LPWD CCR will be prepared and submitted to the DEP before the due date in July.
- **Maintenance of Lines and Meters** – Nothing new to report at this time. However, thoughts on the future of our lines and how long until repairs are needed.
- Action Item: Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
- Action Item: Exercise and clean the one remaining blow-off valve at the end of Old Oak Ave near the boat ramp. This item will remain until the road can be dug up and valve can be uncovered.

C. Maintenance Report:

- **Roads and Bridge** – It is agreed that all road patching on Leino Park Road will be discontinued.
- Our next steps are to maintain the roads with a hot patch, completed by Joe Monette and team. Many volunteers will be needed.

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- Thoughts on adding a mini-hydrant at the end of Old Oak to help access the valve and to flush that end of the water line. Through discussion it is assumed this will be a very costly project, but worth looking into.
- **Paving Committee** – Present: Joe Monette; Absent: Andy Divoll, Brian Berube, Mike Champa.
- Discussion on other options around repaving the roads. What roads are priority? North Shore Road and Leino Park Road. Not all are in favor of paving Leino Park Road; focus should be on the roads within Leino Park.
 - How much will it cost to repave? Need updated quotes. Last quote received in 2024 was approximately \$70K for Leino Park Road and \$58K for North Shore Road. Estimating repaving all of Leino Park would cost around \$200-300K.
- All of this will be discussed at the Annual meeting next week
 - Action Item: Collect quotes from various paving companies.
 - Action Item: Locate a contractor who has graded base available to repair Pine Street.
 - Action Item: Consider increasing the maintenance fee to make paving repairs. This will be further considered when quotes are received.
- **Rights of Way Committee** – Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould, Joe Monette.
 - Action Item: Locate and clearly identify all ROW throughout the park.
 - There is new concern in one of the ROW that a trench is being dug to divert water, but in the effort to divert from a house it is creating a muddy, marsh in the ROW.
 - a. Do we add stone, do we consider repaving a section to assist with the flow of the water. Members will get a visual of what happens during the next rain and this will continue to be discussed if necessary.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - April LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- There is development happening on Honeybee Lane and at least 17 plots of land have been identified for residential use. Elizabeth has learned a little about the developer and their relationship with the town. George understands this to be phase 1 of a lengthy-phase project which will ultimately include a community center, water access, athletic courts, etc. Although this new development is concerning and upsetting to the integrity of our town, what are our options and rights to prevent these new households from accessing Leino Park roads, the bridge, or our lake access. A gate with a pin code, private property signs,
- The lot on Pine Street is cleared again for development. If a house is built, they would have the option to tie into the water district.

5. Announcement, continued from last month:

- The LPWD Annual District Meeting to be held on Saturday, June 14th
- Westminster town-wide yard sale will be Saturday, June 14th

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- The Annual Town Meeting was held on May 3rd – the LPWD citizens' petition for the Town to contribute \$75,000 towards the paving of Leino Park Road was reviewed and voted upon.
 - This proposal passed via citizens vote; however, per MGL, it is unlawful for the Town to provide funding towards private entities/roads. Therefore, this vote was non-binding.
 - Further discussions for next steps:
 - What would it take to make that road a public way?
 - Can we request a change to the bi-laws?
 - Do we approach residents on Honeybee Lane and Parkwood Lane (again) to assist with financial contributions?

6. Old Business:

- Please keep all rights of way clear and accessible for all resident to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.
- The wood on our 'Leino Park' sign is beginning to rot. The sign should be replaced; this topic will be brought up at the Annual meeting in June.

7. Adjournment: Meeting adjourned at

Next Meeting: The next LPWD Board meeting will be held on the first **Wednesday of next month: July 2nd** at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org