



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – July 2, 2025

1. Call to Order: July 2, 2025 at 7:02pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB), Joe Monette (JM); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR) (arr. 7:30).
- **Guests:** Darrell Hopkins, Tom Hopkins, Martha Sullivan, Matt Gould, Joe Abdo

2. Review and Approve Minutes: Meeting minutes from June 2025 were approved with one revision: in the final bullet point under "New Business," "have to tie into the water district" was changed to "have the option to tie into the water district."

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$78,896.43, including \$68,214.03 in bridge fund receipts, \$10,675.00 in maintenance fee receipts, and \$7.40 in interest income.
- **Expenditures** - \$416.90 paid out, including \$110.00 for salaries, \$46.90 for park utilities, and \$260.00 for water testing.
- **Taxes** – DK was able to talk to the accountant, who is still working on the LPWD tax return for 2024. An extension has been filed.
- **Payments Approvals** – Mass. Rural Water Association dues of \$300.00.

B. Water System Report:

- **Water Testing** - Water samples will be taken on August 12th for bacteria, chlorine, TTHMs, and HAA5s. Flushing will be done prior to sample collection.
- BB and DK read meters June 30 and replaced one button. Water bills will be prepared and sent out later this week.
- DK has sent a CCR to all LPWD residents, the DEP, the Mass Dept. of Health, the Westminster Board of Health, and Josh Hall.
- The town has imposed a water rate increase of \$0.55 per 1,000 gallons effective April 1, 2025. We will adjust our rates accordingly. The new rate, effective January 1, 2025, is \$12.53 per 1,000 gallons. Motion for increase made, seconded, and passed. DK has written a letter to LPWD residents informing them of the increase.
- Action Item: Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
- Action Item: Exercise and clean the one remaining blow-off valve at the end of Old Oak Ave near the boat ramp. This item will remain until the road can be dug up and valve can be uncovered.

C. Maintenance Report:

- BB has installed the speed bumps.
- **Roads and Bridge** – It is agreed that all road patching on Leino Park Road will be discontinued.

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- Our next steps are to maintain the roads with a hot patch, completed by Joe Monette and team. Many volunteers will be needed.
- **Paving Committee** – Present: Joe Monette; Absent: Andy Divoll, Brian Berube, Mike Champa. Brian has sent JM a quote for paving costs. We will discuss at the August meeting.
- Martha Sullivan offered to pay to have the stumps on the right of way ground. Offer accepted with thanks.
- Matt Gould will write a letter to Mary Dike, Brian, and Josh asking them to keep the rights of way next to their houses clear.
 - Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - April LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- The Davenports have spoken to BM and offered two truckloads of k-rap (sp?) to cover part of Pine Street, starting from the intersection of North Shore for no more than \$1,800. We have previously approved up to \$1,200 for that project. Motion to increase amount to \$1,800 made, seconded, and approved.
- Discussion of ways to get Pinewood and Honeybee residents to contribute to the bridge fund, keeping in mind that they are not obligated to do so. EW will try to draft a persuasive letter.
- Martha Sullivan has generously offered to replace the Leino Park sign at the East Road entrance, and presented sketches of similar signs. Offer accepted with thanks, pending approval of design.

5. Old Business:

- Please keep all rights of way clear and accessible for all resident to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

6. Adjournment: Meeting adjourned at 8:25 p.m.

Next Meeting: The next LPWD Board meeting will be held on August 13, 2025, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Elizabeth Williams, Chair, substituting for
Amie Robillard, Clerk/Moderator
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