



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – September 3, 2025

1. **Call to Order:** September 3, 2025 at 7:04pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Joe Monette (JM) *arrival 7:09pm* ; Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
 - **Members absent:** Bob Brown (BB)

2. **Review and Approve Minutes:** Meeting minutes from August 2025 were approved as posted. In addition, the 2025 [Annual meeting minutes](#) were reviewed and approved as edited. Minutes are posted to the website.

3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$4223.58 collected, including \$4194.13 in water income, \$20 late fee, and \$9.45 in interest income.
 - **Expenditures** - \$6881.15 paid out, including \$100.00 for salaries, \$50.32 for park utilities, \$30.00 for water testing, \$1800 Davenport Paving, \$250 insurance, and \$4640.83 to Westminster for water.
 - **Taxes** – DK has confirmed the accountant has filed our taxes for 2024.
 - **Billing** – There are currently 4 households who have unpaid water bills. Late penalties have been added.
 - **Payments Approvals** – Travelers hydrant insurance renewal \$250; approved for payment. This bill has already been paid in the August billing.

 - B. **Water System Report:**
 - **Water Testing** - Water samples will be taken on Sept 9th for bacteria and chlorine.
 - TTHM readings came back at 72, with an overall average of 69, which is great news, especially for an August reading. This may be thanks to the extensive flushing done earlier this summer.
 - Homeowner on Old Oak communicated with DK about a renovation and moving their water meter.
 - Action Item: Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
 - Action Item: Exercise and clean the one remaining blow-off valve at the end of Old Oak Ave near the boat ramp. This item will remain until a mini hydrant is installed.

 - C. **Maintenance Report:**
 - **Roads and Bridge** – Discussion around next steps to repair our roads. With North Shore being priority - are we ready to spend District savings on a complete repair? Consensus is not at this time; it leaves us too vulnerable.
 - It is noted the new house being built is facing Pine Street. DK will be assessing them a betterment as a new homeowner.
 - Action Item: Maintain the potholes and roads throughout Leino Park with a hot patch. This will likely be completed by Joe Monette and team. Many volunteers will be needed.

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- **Action Item**: Plan out how to get North Shore Road repaved. This is tabled until Spring to see how the current road patch on Pine Street holds up.
- **Paving Committee** – Present: Joe Monette; Absent: Andy Divoll, Brian Berube, Mike Champa.
- It is noted that this committee is not acting or providing any updates to the board. The board would like to encourage their attendance and involvement.
- **Rights of Way Committee** – Present: Joe Monette; Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould.
- A letter drafted by Matt will be sent to a few homeowners asking them to keep the rights of way next to their houses clear.
- **Action Item**: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - August LPWD monthly meeting minutes have been posted.
 - Annual LPWD meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- There is a Conservation Commission meeting on Sept 18th regarding the housing development plans on Honeybee Lane.
- An announcement was made on social media reminding all that the bridge is private property and there is no jumping.

5. Old Business:

- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

6. Adjournment: Meeting adjourned at 8:10 p.m.

Next Meeting: The next LPWD Board meeting will be held on the second Wednesday of next month, Oct 8, 2025, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard, Clerk/Moderator
Amie.1206@gmail.com