



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – October 8, 2025

1. **Call to Order:** October 8, 2025 at 7:04pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Joe Monette (JM); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
 - **Members absent:** Bob Brown (BB),
2. **Review and Approve Minutes:** Meeting minutes from September 2025 were approved as posted.
3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$976.52 collected, including \$894.88 in water income, \$70 late fee, and \$11.64 in interest income.
 - **Expenditures** - \$390.84 paid out, including \$110.00 for salaries, \$50.84 for park utilities, and \$230.00 for water testing.
 - **Billing** – All water bills are paid in full. Thank you!
 - **Payments Approvals** – Annual BTT bridge construction payment \$18,400 (payment 3 of 5); approved for payment.
 - B. **Water System Report:**
 - **Water Testing** - Water samples will be taken on Oct 14th for bacteria and chlorine.
 - SAM (System Award Management) has been renewed.
 - The Initial SLI (Service Line Inventory) has been approved and meets the requirements for lead and copper.
 - Quarterly compliance worksheet for the DBPR disinfection bi-product rule was prepared and submitted.
 - Water Systems Operator license renewal is due. Five (5) credit hours are required for renewal; DK is planning to attend an in person training in New Braintree in the Fall, which will satisfy the requirement.
 - Josh Hall from the Westminster DPW tested the valve at the end of Old Oak and was able to access the blowoff with no problems. He states that a mini-hydrant is not needed after all. This will remove the Action Item from the 2025 Annual Meeting.
 - Action Item: Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
 - DK has been in communication with Andy Divoll about taking on some of this role
 - C. **Maintenance Report:**
 - **Roads and Bridge** – Nothing new at this time.
 - Action Item: Maintain the potholes and roads throughout Leino Park with a hot patch. This will likely be completed by Joe Monette and team. Many volunteers will be needed.
 - Action Item: Plan out how to get North Shore Road repaved. This is tabled until Spring to see how the current road patch on Pine Street holds up.

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- **Paving Committee** – Present: Joe Monette; Absent: Andy Divoll, Brian Berube, Mike Champa.
- *It is noted that this committee is not acting or providing any updates to the board.* The board would like to encourage their attendance and involvement.
- **Rights of Way Committee** – Present: Joe Monette; Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould.
- A letter to keep the Rights of Way clear is ready to send.
- Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - September LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Trick or treating on Halloween, Friday Oct 31!

5. Old Business:

- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

6. Adjournment: Meeting adjourned at 7:34 p.m.

Next Meeting: The next LPWD Board meeting will be held on the second Wednesday of next month, Nov 5, 2025, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard, Clerk/Moderator
Amie.1206@gmail.com