



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – November 5, 2025**

1. **Call to Order:** November 5, 2025 at 7:01pm
  - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Brown (BB); Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
  - **Members absent:** Joe Monette (JM), Bob Marien (BM)
2. **Review and Approve Minutes:** Meeting minutes from October 2025 were approved as distributed.
3. **Reports -**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** – \$22.01 collected in interest income.
    - **Expenditures** - \$18,589.81 paid out, including \$18,400 in prevailing wage payment, \$110.00 for salaries, \$50.84 for park utilities, and \$230.00 for water testing.
    - **Billing** – All water bills are currently paid; thank you!
    - **Payments Approvals** – \$150 Bond Insurance renewal; approved for payment
  - B. **Water System Report:**
    - **Water Testing** - Water samples will be taken on November 18<sup>th</sup> for TTHMs, HAA5s, bacteria, chlorine.
    - More than 47,000 gallons of water were flushed from all 4 hydrants. More flushing will continue the weekend of 11/15-16
    - Josh Hall was contacted regarding the blowoff valve at the end of North Shore; they assisted in getting the valve open and flushed. This is the first time that blowoff has been exercised in years.
    - Derek is enrolled in a class which will get him enough credits to renew his water system operator license. This class is offered free of charge as part of our Mass Rural Water Association (MRWA) membership.
    - All public water systems are now required to complete a 2025 Mercury questionnaire. Derek completed this for the LPWD.
    - **Action Item:** Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
      - DK has been in communication with Andy Divoll about taking on some of this role
  - C. **Maintenance Report:**
    - **Roads and Bridge** – Derek spoke to Josh Hall at the DPW to get information on the paint used for hydrants. He suggested possibly repainting the Leino Park hydrants in the spring.
    - Thank you to Mr. Brown for pulling up the speedbumps before Halloween.
    - Bob Brown is advocating to repair Leino Park Road with hot patch before the winter. The board expressed interest in not doing this and leaving the work to the town. A motion was made to allow Bob to purchase a half-skid of cold patch; seconded and approved.
    - It was noticed that some bolts on the bridge were loose, so Bob Brown tightened and replaced those that required attention.

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- **Action Item:** Maintain the potholes and roads throughout Leino Park with a hot patch. This will likely be completed by Joe Monette and team. Many volunteers will be needed.
- **Action Item:** Plan out how to get North Shore Road repaved. This is tabled until Spring to see how the current road patch on Pine Street holds up.
- **Paving Committee** – Absent: Andy Divoll, Brian Berube, Mike Champa, Joe Monette
- A paving quote was provided. There are questions and clarifications needed.
- **Rights of Way Committee** – Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould, Joe Monette.
- A letter to keep the Rights of Way clear is ready to be sent.
- **Action Item:** Locate and clearly identify all ROW throughout the park.

**D. Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org)
  - October LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org)

**4. New Business:**

- The Westminster Planning Board meeting was held on 11/4/2025; on the agenda was a builders request for ANR (approval not required) for the houses on HoneyBee Lane. The planning board did not approve this request.

**5. Old Business:**

- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

**6. Adjournment:** Meeting adjourned at 7:47 p.m.

**Next Meeting:** The next LPWD Board meeting will be held on the first Wednesday of next month, Dec 3, 2025, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard, Clerk/Moderator  
[Amie.1206@gmail.com](mailto:Amie.1206@gmail.com)