



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – February 4, 2026**

1. **Call to Order:** February 4, 2026 at 7:04pm
  - **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Bob Marien (BM), Bob Brown (BB); Water System Operator and Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
  - **Members absent:** Joe Monette (JM)
  
2. **Review and Approve Minutes:** Meeting minutes from December 2025 were approved as distributed. The January 2026 board meeting was cancelled due to illness and prior commitments.
  
3. **Reports -**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** from December 2025 – \$10.13 collected, interest only.
    - **Receipts** from January 2026 – \$6729.69 collected. \$6557.66 water income, \$165 donation, \$7.03 in interest.
    - **Expenditures** from December 2025 - \$7093.95 paid out, which includes \$6612.45 to Westminster for water, \$30 road maintenance supplies, \$31.86 repair supplies, \$110.00 for salaries, \$26.68 business supplies, \$50.96 for park utilities, and \$230.00 for water testing.
    - **Expenditures** from January 2026 - \$1239.31 paid out to include \$50.35 for licensing/permitting, \$1100 in salaries, \$58.96 in utilities, \$30 water testing
    - **Billing** – All but 10 households have paid their water bills; thank you!
    - **Payments Approvals** – Nothing at this time.
  
  - B. **Water System Report:**
    - **Water Testing** - Water samples were taken in late January and will be taken again during the week of February 9<sup>th</sup>. February testing will be for TTHM, Haa5s, bacteria and chlorine.
    - DEP is now requiring additional lead testing twice/year.
    - MA Rural Water Association is holding VSS training in March and May
    - **Action Item:** Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
      - DK has been in communication with Andy Divoll about taking on some of this role
  
  - C. **Maintenance Report: Roads and Bridge**
    - Bob Brown made some repairs and provided insulation to a water line.
    - **Action Item:** Maintain the potholes and roads throughout Leino Park with a hot patch. This will likely be completed by Joe Monette and team in Spring. Many volunteers will be needed.
    - **Action Item:** Plan out how to get North Shore Road repaved. This is tabled until Spring.
    - **Paving Committee** – Absent: Andy Divoll, Brian Berube, Mike Champa, Joe Monette
      - 1 paving quote was received, from D. Rhodes Paving.
    - **Rights of Way Committee** – Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould, Joe Monette.
      - A letter to keep the Rights of Way clear is ready to be sent.

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- **Action Item**: Locate and clearly identify all ROW throughout the park.

**D. Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org)
  - December LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org)

**4. New Business:**

- Nothing at this time.

**5. Old Business:**

- Reminder to shovel around the fire hydrants during the snow storm to keep them clear and accessible.
- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

**6. Adjournment:** Meeting adjourned at 7:26 p.m.

**Next Meeting:** The next LPWD Board meeting will be held on the first Wednesday of next month, March 4, 2026, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard, Clerk/Moderator  
[Amie.1206@gmail.com](mailto:Amie.1206@gmail.com)